

CAREER OPPORTUNITIES - VACANT POSTS

IDTR Jamshedpur is looking for suitable and dynamic persons to fill up the following positions on contract basis for a period of five years from the date of appointment which can be renewed from time to time till the date of superannuation after review of performance

Sl. No.	Post	Level	Approx. Gross Emoluments (Min.)	Max. age	No. of Post & category
1	Sr. Manager (Production)	Rs. 78800-209200, Level - 12	Rs. 1,08,573.00	45	01-UR
2	Sr. Manager (Marketing & Consultancy)	Rs. 78800-209200, Level - 12	Rs. 1,08,573.00	45	01-UR
3	Manager (Administration & Accounts)	Rs 67700-208700, Level - 11	Rs. 93,847.00	40	01-UR
4	Sr. Engineer (Design)	Rs. 56100-177500, Level - 10	Rs. 78,458.00	35	01-UR
5	Sr. Engineer (Training)	Rs. 56100-177500, Level - 10	Rs. 78,458.00	35	01-UR
6	Sr. Engineer (Production)	Rs. 56100-177500, Level - 10	Rs. 78,458.00	35	01-UR
7	Engineer (Training)	Rs. 35400-112400, Level - 6	Rs. 48,980.00	30	01-UR
8	Personal Assistant Gr. II	Rs. 25500-81100, Level - 4	Rs. 35,846.00	30	01-UR
9	Technician Gr. II	Rs. 19900-63200, Level - 2	Rs. 28,832.00	30	01-UR 01-OBC 01-SC 01-ST

Max. age in years as on last date of submission

(Age – Relaxable upto 5 (five) years for SC/ST/Internal candidates and 3(Three) years for OBC)

SR. NO. 1. SENIOR MANAGER (PRODUCTION)

Qualification(a)Essential - Degree in Mechanical/Production Engineering from a recognized University/Institution. **(b)Desirable** - Post Graduate/Post Graduate Diploma in Tool Design, Tool Production or equivalent from recognized institution.

Experience:(a)Essential - 8 years' experience in Production Department in Tool Rooms/ reputed Engineering Industry/ Organization. **(b)Preferable** - Practical experience in Tool Production / Tool Design. Experience in use of computers for production planning, MIS, Cost Accounting etc. Experience in Tool Production using CNC machines, CAD / CAM Technology etc.

SR. NO. 2. SENIOR MANAGER (MARKETING & CONSULTANCY)

Qualification(a)Essential - Degree in Mechanical/Production Engineering from a recognized University/Institution. **(b)Desirable** - Post Graduate/Post Graduate Diploma in Marketing / Management or equivalent from recognized institution.

Experience(a)Essential - 8 years' experience in Production / Design / Marketing Department of Tool Room / reputed Engineering Industry/ Organization. **(b)Preferable** - Practical experience in Marketing and / or Consultancy for Small Scale units. Practical experience in cost estimation of Tools/ Dies, use of computers in office administration etc. Practical experience in JIT, Quality circles etc.

SR. NO. 3. MANAGER (ADMINISTRATION & ACCOUNTS)

Qualification(a)Essential - Graduate from the recognized University/Institute with degree in law/PGDBM from a recognized institution. **(b)Desirable** - P.G. in commerce from a recognized institute. Should have passed final examination of CA/ICWA/SAS.

Experience(a)Essential - 6 years experience in Administration/Accounts/Personnel Department of a reputed manufacturing organization. **(b)Preferable** - Practical experience in Personnel Management/Administration including career planning and Law etc. Experience in Computer Application. Experience in HRD, Manpower Planning etc.

SR. NO. 4. SENIOR ENGINEER (DESIGN)

Qualification(a)Essential - Degree/Diploma in Mechanical/Production Engineering or Diploma in Tool & Die Making from a recognized University / Institute. **(b)Desirable** - Post Graduate Diploma in Tool Design/CAD-CAM from recognized institute.

Experience(a)Essential - 3 years for Degree holders & 5 years for Diploma holders practical experience in Tool Design of Tools using CAD / CAM and CNC technologies. **(b)Preferable** - Practical experience in designing of moulds, dies, press tools etc. using CAD. Practical experience in quality control of tools and components.

SR. NO. 5. SENIOR ENGINEER (TRAINING)

Qualification(a)Essential - Degree/diploma in Mechanical/Production Engineering or Diploma in Tool & Die Making from a recognized University / Institute. **(b)Desirable** - Post Diploma in Tool Design/CAD-CAM or equivalent from recognized institution. Candidates possessing higher qualification will be given preference.

Experience(a)Essential - 3 years for Degree holders & 5 years for Diploma holders in training personnel in Tool Design / Tool & Die Making. **(b)Preferable** - Use of CAD/CAM software and modern teaching aids.

SR. NO. 6. SENIOR ENGINEER (PRODUCTION)

Qualification(a)Essential - Degree/Diploma in Mechanical/Production Engineering or Diploma in Tool & Die Making from a recognized University / Institute. **(b)Desirable** - Post Graduate Diploma in Tool Design CAD-CAM or equivalent from recognized institution.

Experience(a)Essential - 3 years for Degree holders & 5 years for Diploma holders. Practical experience in Tool Production. **(b)Preferable** - Practical experience in use of CAD/CAM for Tool Design & Programming of CNC machines. Practical experience of working on CNC machine.

SR. NO. 7. ENGINEER (TRAINING)

Qualification(a)Essential - Degree/ Diploma in Mechanical/Production/Electrical/Electronics Engineering or Diploma in Tool & Die Making from a recognized University/Institute. (The exact branch of Engineering would be decided at the time of recruitment). **(b)Desirable** - Post Graduate Diploma in Tool Design or CAD/CAM or Tool Engineering from recognized institution.

Experience(a)Essential - Nil for Graduate Engineers and 2 years for Diploma holders in Tool Room / recognized technical training institution. **(b)Preferable** - Practical experience in operating machines in Tool Production including CNC machines.

SR. NO. 8. PERSONAL ASSISTANT GRADE - II

Qualification(a)Essential - Degree from a recognized University. Knowledge of English Shorthand / Typing at a speed of 100/40 WPM and knowledge of Computer Application. **(b)Desirable** - Nil.

Experience(a)Essential - 2 years on-line experience in a reputed organization. **(b)Preferable** - Experience in Hindi Typing. Experience in use of Word Processing /Computers.

SR. NO. 9. TECHNICIAN GRADE - II

Qualification(a)Essential - ITI certificate in Machinist/Turner/Fitter/Electrician /Electronics/Tool Room Certificate from a SIDO Tool Room or recognized institute. (Exact trade shall be notified at the time of recruitment). **(b)Desirable** - Certificate course in CAD/CAM/CNC from recognized institute.

Experience(a)Essential - Experience in operation of Tool Room machines and equipments. **(b)Preferable** - Experiences as Tool Maker / CNC Machines operation.

Note : Selected candidate may be posted at IDTR & it's extension centres.

The interested candidates should send their bio-data in the prescribed format (which can be downloaded from [website : www.idtr.gov.in](http://www.idtr.gov.in)) along with self-attested copies of certificates for the above posts to : **The General Manager, Indo Danish Tool Room, Jamshedpur , M-4 (Part), Phase - VI, Tata Kandra Road, PO - Gamharia, Jamshedpur - 832 108** within 45 days. Persons working in Govt. and Quasi Govt. or Public Sector undertaking should apply through proper channel with an advance copy. **Please write on the envelope name of the post applied for.** IDTR reserves the right to short list and call limited number of candidates for test/interview.

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